

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

December 7, 2017

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Carbaugh called the meeting to order at twenty-one minutes past seven o'clock (7:21) p.m.

Mr. Carbaugh asked the members to pause for a moment of silence.

Mr. Carbaugh asked the members to stand for the pledge of allegiance.

Roll Call: Present: Cheryl Ferry (via phone), Todd Carson, Charlene Eggleston (via phone), Hal Carbaugh, Jim Come, Troy Johnston

Absent: Misty Nalepa, Joe Womer, Fred Weaver, Mark Marterella,

Also Present: Mr. Mario Fontanazza, Mrs. Amanda Hetrick

Mr. Carson, seconded by Mr. Johnston, moved to nominate Hal Carbaugh as Temporary Chairman of the Joint Committee. Mrs. Woods, seconded by Mr. Carson, moved to close the nominations.

The motion unanimously carried.

Temporary Chairman Carbaugh stated that nominations were open for Chairman of the Joint Committee.

Mr. Carson, seconded by Mr. Carbaugh, moved to nominate Troy Johnston as Chairman of the Joint Committee. Mr. Carson, seconded by Mr. Carbaugh, moved to close the nominations.

The motion unanimously carried.

Mr. Johnston took the Chair.

Chairman Johnston stated that nominations were open for Vice Chairman of the Joint Committee.

Mr. Carson, seconded by Mr. Carbaugh, moved to nominate Cheryl Ferry as Vice Chairman of the Joint Committee.

The motion unanimously carried.

Chairman Johnston stated the following meeting schedule for 2018 for the Joint Committee was presented:

Tuesday, January 2, 2018
Monday, February 5, 2018
Monday, March 5, 2018
Wednesday, April 4, 2018
Monday, May 7, 2018
Monday, June 4, 2018

Monday, July 2, 2018
Monday, August 6, 2018
Tuesday, September 4, 2018
Monday, October 1, 2018
Monday, November 5, 2018
Thursday, December 6, 2018

Mr. Carson, seconded by Mr. Carbaugh moved to approve the meeting schedule for 2018 for the Joint Committee as presented.

Roll Call: Ayes: Cheryl Ferry, Todd Carson, Charlene Eggleston, Hal Carbaugh, Jim Come, Troy Johnston

Nayes: None, motion carried.

Chairman Johnston requested approval to appoint Carl Moore, of Knox, McLaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2018 at a cost of \$125.00 per hour.

Mr. Carson, seconded by Mr. Carbaugh moved to appoint Carl Moore, of Knox, McLaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2018 at a cost of \$125.00 per hour.

Roll Call: Ayes: Cheryl Ferry, Todd Carson, Charlene Eggleston, Hal Carbaugh, Jim Come, Troy Johnston

Nayes: None, motion carried.

Mr. Johnston stated the Joint Committee members had received copies of the Minutes of the November 6, 2017 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the Minutes of the November 6, 2017 meeting as submitted.

Roll Call: Ayes: Cheryl Ferry, Todd Carson, Charlene Eggleston, Hal Carbaugh, Jim Come, Troy Johnston

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 12/7/17 was submitted for information.

Mr. Carson, seconded by Mr. Carbaugh, moved to accept the Treasurer and Secretary's Report as of 12/7/17 as submitted.

Mr. Adams explained both reports in detail.

The motion was unanimously approved.

A list of bills in the amount of \$684,830.19 was presented for approval.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the list of bills as presented.

Roll Call: Ayes: Cheryl Ferry, Todd Carson, Charlene Eggleston, Hal Carbaugh, Jim Come, Troy Johnston

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee minutes. He also discussed the Calendar of Events for the month of November and the Monthly Enrollment Report as of 12/7/17 were submitted.

Mr. Johnston requested approval of the action items as presented. Item i. was deleted.

Mr. Carson moved to approve items ii., iii. & iv. as follows:

- ii. Approve the 2016-17 local audit.
- iii. Approve advertising a part-time 92 day instructor at the Warren PN program.
- iv. Approve Joinder Agreement with Highmark to lock the administrative fees for a 4 year period.

Mr. Carbaugh seconded the motion.

Roll Call: Ayes: Cheryl Ferry, Todd Carson, Charlene Eggleston, Hal Carbaugh, Jim Come, Troy Johnston

Nayes: None, motion carried.

Mr. Adams discussed the manner in which each district's membership was determined for the Vo-Tech Authority. He explained past history and that there would be a meeting following the regular Tech Center meeting in February 2018.

Mr. Fontanazza reviewed his Issues/Activities for November 2017.

Mr. Adams discussed the 2018-2019 proposed budget and how it was prepared. He also mentioned that the members would have it for a month to review and that it would be on the January agenda for approval.

Mr. Johnston asked if there was any old business.

None was noted.

Under new business, Mr. Johnston asked the members to approve advertising for an HVAC instructor for the 2018-2019 school year, at step 1 of the the collective bargaining agreement.

Mr. Carson, seconded by Mr. Carbaugh moved to approve advertising for an HVAC instructor for the 2018-2019 school year, at step 1 of the the collective bargaining agreement.

Roll Call: Ayes: Cheryl Ferry, Todd Carson, Charlene Eggleston, Hal Carbaugh, Jim Come, Troy Johnston

Nayes: None, motion carried.

Mr. Adams reminded all that the January meeting is on **Tuesday** 2, 2018.

Upon motion by Mr. Carson, seconded by Mr. Carbaugh, the meeting adjourned at eight seventeen (8:17) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee